

**Virginia Soil and Water Conservation Board**  
**Thursday, May 24, 2016**  
**Glen Allen, Virginia**

**TIME AND PLACE**

The meeting of the Virginia Soil and Water Conservation Board was held at 9:30 a.m. on Thursday, May 24, 2016 at the Old Dominion Electric Cooperative Board Room in Glen Allen, Virginia.

**MEMBERS PRESENT**

Daphne W. Jamison, Chair  
Richard A. Street, Vice-Chair  
Gary Hornbaker  
Jerry L. Ingle  
Janette F. Kennedy  
Raymond L. Simms  
Clyde E. Cristman, DCR Director, Ex Officio  
John A. Bricker, NRCS, Ex Officio  
Dr. Bobby Grisso, Virginia Cooperative Extension, Invitee

**MEMBERS ABSENT**

C. Frank Brickhouse, Jr.  
Stephen Lohr  
Barry L. Marten

**DCR STAFF PRESENT**

Rochelle Altholz, Deputy Director of Administration and Finance  
David C. Dowling, Deputy Director of Soil and Water Conservation and Dam Safety and Floodplain Management  
Michael Fletcher, Board and Constituent Services Liaison  
Darryl Glover, Director, Division of Soil and Water Conservation  
Stephanie Martin, Soil and Water Conservation District Liaison  
Gary Moore, Agricultural Incentives Program Manager  
Christine Watlington, Senior Policy and Planning Analyst  
Matthew Gooch, Office of the Attorney General  
Amy Walker, Conservation District Coordinator

**OTHERS PRESENT**

Suzanne Brown, Loudoun Soil and Water Conservation District  
Terry Bollinger, Peaks of Otter Soil and Water Conservation District  
Sharon Connor, Hanover-Caroline Soil and Water Conservation District  
Gray Coyner, John Marshall Soil and Water Conservation District  
Margie Davis, James River Soil and Water Conservation District, Area VI Chair  
Ann Jennings, Chesapeake Bay Commission  
Martha Moore, Farm Bureau Federation  
Julie Morris, Department of Planning and Budget  
Dr. Kendall Tyree, Virginia Association of Soil and Water Conservation Districts  
E.B. Watson, Peaks of Otter Soil and Water Conservation District

Katie Frazier, Virginia Agribusiness Council  
Greg Wichelns, Culpeper Soil and Water Conservation District

**ESTABLISHMENT OF A QUORUM**

With six (6) members of the Board present, a quorum was established.

**CALL TO ORDER**

Chairman Jamison called the meeting to order at 9:31 a.m. and called for the introductions of members, staff, and guests.

**APPROVAL OF MINUTES FROM APRIL 20, 2016**

Mr. Hornbaker noted that Ms. Kennedy and Dr. McIntosh were omitted from the list of attendees in the DRAFT version of the April 20, 2016 minutes.

**BOARD ACTION**

Mr. Street moved for the approval of the minutes of the April 20, 2016 meeting of the Virginia Soil and Water Conservation Board as amended. Mr. Simms seconded and the minutes were approved unanimously.

**DIRECTOR'S REPORT** – *Clyde Cristman, DCR Director*

Director Cristman commended staff regarding the development of Board notebooks for the meeting and acknowledged that the intent is to facilitate an easier review of Board materials.

Director Cristman reported that DCR will end the fiscal year on June 30 in good shape, which is in contrast to his arrival two years prior when a Treasury loan was needed to meet DCR obligations. Director Cristman thanked Ms. Altholz and the DCR Finance Division for their diligent work.

**DISCUSSION AND APPROVAL OF POLICY ON SOIL AND WATER CONSERVATION DISTRICT ADMINISTRATION AND OPERATIONS FUNDING ALLOCATIONS FOR FISCAL YEAR 2017**

Mr. Dowling reminded the Board that initial discussions regarding the *Policy on Soil and Water Conservation District Administration and Operations Funding Allocations for Fiscal Year 2017* began at the December 2015 meeting. A draft was presented to the Board at the April 2016 meeting and the final document before the Board is for final approval. Mr. Dowling reviewed several minor technical updates with the Board.

**BOARD ACTION**

Mr. Hornbaker moved and Mr. Simms seconded that the *Policy on Soil and Water Conservation District Administration and Operations Funding Allocations for Fiscal Year 2017* be approved as submitted by staff. Motion carried unanimously.

**DISCUSSION AND APPROVAL OF DCR/SWCD ADMINISTRATIVE AND OPERATIONAL SUPPORT CONTRACT AND DELIVERABLES**

Mr. Dowling discussed each of the changes that had been made to the document since the last meeting. Changes included updates to the name of the former *Desktop Guide for SWCD Fiscal Operations* to *Desktop Procedures for District Fiscal Operations*; changes to the language regarding audit findings to now read “[t]he District shall act upon audit findings as directed by the Board and the Department resulting from the Auditor’s review of applicable

District records; and issues related to meeting and training attendance. On that matter, Mr. Dowling noted that to partially address letters received regarding the required director attendance at district meetings, the deliverables were amended to read “[o]ne or more SWCD directors from the District must attend the Virginia Association of Soil and Water Conservation Districts (VASWCD) Annual Meeting (held in December) and the Area Spring meeting.”

Mr. Hornbaker expressed additional concern about the meeting attendance deliverable and that directors will be uninformed if not required to attend training.

Discussion also ensued regarding the budget template that is an attachment to the contract. The Chair requested an update on what had changed from last year. Ms. Martin pointed out that the Chesapeake Bay Act Preservation Program had been added to the second page of the budget template. Mr. Dowling noted that the small dam repairs line had been removed and will be captured through a separate process.

Dr. Tyree asked if DCR was going to schedule a webinar to support districts in utilizing the budget template. Ms. Martin said that DCR would schedule a Go to Meeting to address this concern.

#### BOARD ACTION

Mr. Ingle moved for the approval of the *DCR/SWCD Administrative and Operational Support Contract and Deliverables* as presented by staff. Mr. Street seconded and the motion was approved.

#### **DISCUSSION AND APPROVAL OF POLICY AND PROCEDURES ON SOIL AND WATER CONSERVATION DISTRICT COST-SHARE AND TECHNICAL ASSISTANCE FUNDING ALLOCATIONS (FISCAL YEAR 2017)**

Mr. Dowling reviewed the final DRAFT *Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocations for Fiscal Year 2017*. He noted that only technical changes had been made to the original draft presented in April. The primary change involved the insertion of language allowing for the distribution of the “FY13 TA Base” to Districts over four quarters rather than eight.

#### BOARD ACTION

Mr. Street moved for the approval of the *Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocation for Fiscal Year 2017* as submitted by staff. Mr. Simms seconded and the motion carried.

#### **DISCUSSION AND APPROVAL OF DCR/SWCD COST-SHARE AND TECHNICAL ASSISTANCE CONTRACT AND DELIVERABLES**

Mr. Dowling reviewed the *DCR/SWCD Cost-Share and Technical Assistance Contract and Deliverables*. As was the same case with the policy, the primary change involved the insertion of language allowing for the distribution of the “FY13 TA Base” to Districts over four quarters rather than eight.

#### BOARD ACTION

Mr. Hornbaker moved for the approval of the *DCR/SWCD Cost-Share and Technical Assistance Contract and Deliverables* as submitted by staff. Mr. Street seconded and the motion carried.

**DAM SAFETY AND FLOODPLAIN MANAGEMENT DIVISION REPORT** – David Dowling, Deputy Director of Soil and Water Conservation and Dam Safety and Floodplain Management

- The Division is discussing moving the dam safety database to a new platform which will allow for more consistent data reporting abilities.
- Emergency Action Plans for dams are located in regional offices and are at times difficult to access. While DCR isn't the primary responder there are times when the agency is asked to provide the EAPs. The new data system would allow for the electronic capture of dam break inundation zone maps, EAPs, and other regulatory information so that it would be readily available.
- Stafford County has submitted dam break inundation zone maps and hazard class determinations for the Lake Arrowhead dams for the agency's review. The County has requested an expedited review by the agency. Director Cristman added that DCR has a good working relationship with Stafford County reflected in previous work on a Natural Area Preserve and State Park.
- Implementation of the new Probable Maximum Precipitation values is going well.
- Charles Wilson, DCR's District Dam Engineer, is available to assist Districts with dam issues.
- The next meeting of the District Dam Safety Work Group is scheduled for June 9, 2016 at the Department of Forestry.
- DCR is seeking to hire a business manager to support the Dam Safety and Soil and Water Conservation Divisions.

**PRELIMINARY REVIEW OF THE VIRGINIA DAM SAFETY PROGRAM ENFORCEMENT MANUAL**

Mr. Dowling presented the following PowerPoint presentation regarding the DRAFT *Virginia Dam Safety Program Enforcement Manual* and advised that the final draft will be presented for the Board's approval at the September meeting.

Virginia Dam Safety Enforcement Manual Overview: The mission of the Dam Safety Program is to protect the lives and property of the Commonwealth's citizens from natural and manmade flooding.

The Purpose, Scope, and Nature of Enforcement Actions: The purpose of the enforcement process is to fulfill the Program's mission by ensuring that regulated Virginia dams are operated and maintained in compliance with Virginia law, and that enforcement actions are timely, predictable, and include sanctions when appropriate.

Role of the VSWCB: The Virginia General Assembly has conferred upon the Board the duty to enforce the Act; the Board has delegated enforcement authority to DCR. The Board may enforce Program requirements, should it choose to do so, and approve specific enforcement action, issue orders, and conduct hearings.

Administrative Enforcement: The majority of enforcement actions are resolved through the administrative enforcement process and do not require judicial action.

Informal Administrative Enforcement: We offer compliance assistance to dam owners including education, training, and technical guidance. The goal is to help the dam owner voluntarily comply with Program requirements.

Formal Administrative Enforcement: Under circumstances where the dam owner cannot comply voluntarily, we undertake formal administrative enforcement actions.

Unsafe Dams: An initial step in the process is determining whether a dam is operating in an unsafe condition. A dam may be designated as unsafe under specific conditions:

- 1) If there are serious deficiencies in the dam's design, construction or physical condition, or physical conditions that if left unaddressed could result in loss of life or damage to property, or
- 2) If the design, construction, operation, or maintenance of the dam is such that its expected performance during flooding conditions threatens its structural integrity.

If an unsafe dam presents an imminent hazard and the dam owner does not take immediate action to correct the problem, the Governor has authority to take immediate appropriate action to remove the imminent danger.

It is more often the case that an unsafe dam presents a non-imminent hazard that if not corrected could threaten life or property. In this circumstance, DCR may pursue formal administrative enforcement action to return the dam to compliance.

Notice of Deficiency Report: Initially, the Board issues a Notice of Deficiency Report to the dam owner with findings and recommendations for correcting deficiencies that are creating the unsafe conditions.

Special Order: If the dam owner fails to comply with the recommendations in the Notice of Deficiency Report, the Director may issue a Special Order requiring that the dam owner correct the deficiencies and that the lake be lowered or drained until the unsafe conditions are corrected.

Civil Penalties and Injunctive Relief: The Board has authority as part of the administrative enforcement process to assess civil penalties for violations of the Virginia Dam Safety Act up to \$500 per day not to exceed a maximum of \$25,000. The Board may file suit seeking an injunction from a court to remove or modify the dam.

Judicial Enforcement: The Virginia Dam Safety Act provides that the Board may pursue violations of the Act, Regulations, or Board-issued Certificate, Permit, or Order through the Courts.

Civil Judicial Enforcement: The Office of the Attorney General represents the Board, Director, and DCR in any action imposing judicial sanctions. The Board may file suit seeking injunctive relief or civil penalties, or both. Dam owners may be required to modify or remove dams at their own expense. The Board may recover costs expended to modify or remove a dam.

Criminal Judicial Enforcement: Under the Virginia Dam Safety Act, violators may be subject to serious criminal sanctions imposed by a court. Alleged violations are prosecuted by the Commonwealth Attorney in the locality where the alleged criminal acts occurred.

Virginia Administrative Process Act: When acting in an adjudicative or decision-making role, the Board may need to make a case decision whether a dam owner violated any law, regulation, certificate, or permit. Procedures applicable to case decisions are governed by the Virginia Administrative Process Act (VAPA).

VAPA may require that the Board conduct informal fact-finding proceedings or formal hearings, depending on the circumstances of the case. These proceedings allow the dam owner an opportunity to be heard before any final decision is made affecting his or her interests.

**CONFLICT OF INTEREST ACT/FREEDOM OF INFORMATION ACT TRAINING** – *Matthew Gooch, Office of the Attorney General*

Mr. Gooch presented a Conflict of Interest Act and Freedom of Information Act Training for Board members.

**SOIL AND WATER CONSERVATION DIVISION REPORT** – *Darryl Glover, Director, Division of Soil and Water Conservation (Remarks below)*

**Division Staffing**

The Department recently hired James Martin (no relation to James Davis-Martin – DEQ) as a Conservation Data Specialist. Prior to coming to the Department, “JT” worked for six years at World View Solutions, which is the contractor that developed the Agricultural BMP Tracking System as well as the Resource Management Plan and Conservation Planning modules. His significant work history with both our applications and more importantly, with our data, has enabled him to hit the ground running, providing immediate assistance to Roland Owens, whose workload will be increasing due to the pending development of the Financial Database in FY2017 and greater coordination with both DEQ and the U.S. Environmental Protection Agency (EPA) Chesapeake Bay Program on BMP verification and other data reporting by the division. They are also assisting with dam safety database issues.

The Department is currently advertising for our Conservation Planning and Certification Trainer. This position closes on May 27<sup>th</sup>. We expect to have that position filled by late July or early August.

We shall also begin recruitment of the second Shoreline Engineer within the Shoreline Erosion Advisory Service (SEAS). The second SEAS staff person will be located in Tappahannock, along with Michael Vanlandingham.

**BMP Verification Plan**

Virginia’s recent responses to EPA’s comments about Virginia’s BMP Verification Plan were accepted. As a result, Virginia’s BMP Verification Plan has been approved. Although full implementation of the plan is not required (in the Chesapeake Bay watershed) until FY2018, EPA has required revisions to Virginia’s Quality Assurance Project Plan (QAPP) by July 1, 2016. Virginia must comply in order to continue to receive Chesapeake Bay Program funding. The revised QAPP will document a phased implementation of the agricultural BMP verification framework (in Virginia’s Chesapeake Bay Basin) by the Department. Tillage surveys have already been completed and need not be repeated for five years; structural BMP verification is underway; verification of nutrient management plans by DCR will continue to evolve based on our experiences to date; and we shall soon begin, with input from Soil and Water Conservation Districts, to develop more detailed documentation for agricultural BMP spot checks, which will be implemented in FY2018.

As previously reported, further analysis will be made to compare the workload that would result from this new framework, to that from the existing 5% random spot checks, before committing to it outside of the Chesapeake Bay watershed.

### **Regional Conservation Partnership Program**

Department staff were requested to present at a meeting of the Chesapeake Bay Commission in Bethesda, Maryland on May 12, on ways to improve the U.S. Department of Agriculture's Regional Conservation Partnership Program (RCPP).

A local RCPP meeting was hosted by the Chesapeake Bay Foundation (CBF) on May 20. The Virginia Office of the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS), Virginia Department of Forestry, and Department staff attended and discussed possible ways with CBF to increase signup in Virginia for the RCPP livestock stream exclusion grant for practices in selected Chesapeake Bay sub-watersheds with bacteria Total Maximum Daily Load (TMDL) Implementation Plans (IPs). It was mutually agreed that a few changes will be made before the next signup period, which will be in late calendar 2016. The eligible geographic area will be expanded to include any bacteria impaired waters within the same localities as the existing qualified sub-watersheds, even if they do not yet have a TMDL IP. Once signup begins, it will be continuous until all RCPP grant funds for this project have been obligated. Affected Soil and Water Conservation Districts will be invited to a meeting on October 20, by the Natural Resources Conservation Service, at the Department of Forestry building in Charlottesville.

### **DISTRICT DIRECTOR RESIGNATIONS AND APPOINTMENTS** – *Stephanie Martin, SWCD Liaison*

#### *New River*

- Resignation of Onnie Harmon, Grayson County, effective 5/2/16, elected director position (term of office expires 1/1/20).

#### *Thomas Jefferson*

- Resignation of William Uhl, Nelson County, effective 3/30/16, elected director position (term of office expires 1/1/20).
- Recommendation of Mark Campbell, Nelson County, to fill unexpired term of William Uhl (term of his office to begin upon qualifying through 1/1/20).
- Resignation of Clement (Kim) Tingley, City of Charlottesville, effective 8/1/2016, elected director position (term of office expires 1/1/20).
- Recommendation of Deloris Bradshaw, City of Charlottesville, to fill the unexpired term of Clement (Kim) Tingley (term of his office to begin upon qualifying through 1/1/20).
- Resignation due to the death of William Lucy, City of Charlottesville, effective April 27, 2016, elected director position (term of office expires 1/1/20).

- Recommendation of Joseph Thompson, City of Charlottesville, to fill the unexpired term of William Lucy (term of office to begin upon qualifying through 1/1/20).

#### **BOARD ACTION**

Mr. Ingle moved for the approval of the District Resignations and Appointments as submitted by staff. Mr. Street seconded and the motion carried.

#### **DISTRICT AUDIT RESULTS**

Director Cristman and staff reviewed the District Audit letter outlining the results of the FY 14 and FY15 audit conducted on twenty-seven Soil and Water Conservation Districts as provided by Robinson, Farmer, Cox Associates. Additionally, a matrix was provided that compared audit results with results of the previous year.

#### **REVIEW OF DESKTOP PROCEDURES FOR DISTRICT FINANCIAL OPERATIONS**

Mr. Dowling presented the DRAFT *Desktop Procedures for District Financial Operations*. He explained that the updates track the policy and grant agreement updates, reflect several years of audit comments, contain updates provided by DCR's Internal Auditor and Finance Director, and reflect suggestions from the CDCs and program staff. It was explained that the District auditors use the procedures to conduct the District audits. He also noted that staff had made additional technical changes since the Board mailing based on a CPA review and that an updated version had been e-mailed to members before the meeting that outlined these additional changes. He asked that the Board adopt the updated document while giving staff the authority to make final technical changes.

#### **BOARD ACTION**

Mr. Street moved that the Board approve the Desktop Procedures for District Financial Operations as presented by staff and authorize DCR staff to make necessary technical changes to the final document. Mr. Simms seconded and the motion carried.

#### **REVIEW OF NUTRIENT MANAGEMENT EFFORTS, Darryl Glover, Director, Division of Soil and Water Conservation (Remarks below)**

It is the goal of this overview to provide you with an update on the status of new and ongoing nutrient management activities.

In recent months, land application of biosolids, which includes animal manures and industrial residuals, has become a topic of discussion in several venues. A few pieces of legislation were proposed during the 2016 session of the Virginia General Assembly. One study, HJ120, which calls for a biosolids study by the Joint Legislative Audit Review Commission (JLARC), did pass. This study will focus on health impacts, if any, of land applied biosolids but an evaluation of any water quality affects will also be included.

Related to this, the relative merits of Virginia's versus Maryland's respective phosphorus indices for nutrient management planning has been a topic of discussion. Initial discussion about North Carolina's Phosphorus Loss Assessment Tool (PLAT) has also taken place.



Maryland's relatively new Phosphorus method, known as the Phosphorus Management Tool (PMT), is closer in its application to Virginia's Phosphorus (P) Index, which has now been in use for over 10 years.

Virginia uses three Phosphorus management methods; soils method, Environmental Threshold Method, and the P Index, to help producers manage Phosphorus, particularly from the land application of manure and biosolids, in an environmental responsible manner. Virginia applies these three levels of Phosphorus thresholds until one can be met, first the more limiting soil test method, then the environmental threshold method, and finally, the least restrictive P Index. In Virginia, out of over 1 million acres with nutrient management plans (NMPs), less than 53,000 are using the P Index, with slightly more than half of those applying biosolids and the remainder applying animal manure. Finally, use of the P Index in Virginia only provides temporary relief.

There are two grants by other organizations that have been applied for related to conducting NMP studies. One of these is a Chesapeake Bay Conservation Innovation Grants (CIG) through the USDA Natural Resources Conservation Service (NRCS) for \$801,000 by Penn State University. Virginia Tech is among the official partners and Department staff has been asked to provide technical support. The study has the goal of supporting the refinement of state Phosphorous Indices and to demonstrate their accuracy in identifying the magnitude and extent of phosphorous loss risk and their utility to improve water quality. The proposed project has general objectives to harmonize site assessment and nutrient management recommendations with the NRCS 590 standard and to promote consistency within each of the Bay's four major physiographic provinces, which includes Virginia.

Another recent grant application, with the US Department of Agriculture Regional Conservation Partnership Program (RCPP), which is also through NRCS, by Sustainable Chesapeake, would seek to expand farmer engagement and participation in nutrient management plan development and implementation by focusing on farmers who have never had an NMP. The Department and many other stakeholders are members of the project Leadership Team.

Pursuant to the presentation about horse operations provided to this Board by Virginia Cooperative Extension (Extension) at your meeting on April 20, 2016, the Department is evaluating possible options and may apply for funding to assist horse and other small acre operations with management of the manure they generate. These options might include commercial offsite manure composting, contractual nutrient management plans, and/or supporting Extension's efforts to educate land owners with these types of operations. Also, Virginia DEQ is reportedly considering whether to expand the Virginia Conservation Assistance Program (VCAP) to include BMPs for horse operations.

For urban NMP, there are currently 147 golf course nutrient management plans in Virginia covering 15,352 acres. As reported previously, all 332 golf courses in Virginia are required to have plans by July 1, 2017. The Department continues to offer grant contracts for golf course nutrient management plan development. Funding for another round of contracts is included in the FY2017 budget. This summer, the Department will begin verifying 10% of the golf course acreage with nutrient management plans.

The following information about other urban nutrient management activities by the Department was reported to this Board at your March 20, 2016 meeting and is being provided for reading pleasure. Some of it has been slightly updated.

Requests for Applications (for contractual nutrient management plans) were recently released by the Department, with a (revised) combined total of (nearly \$265,000), for eight contracts to write agricultural nutrient management plans on both permitted and unpermitted animal operations statewide. (Currently, approximately 32% of unpermitted dairies in Virginia' Chesapeake Bay watershed have nutrient management plans).

Funding is available to resume poultry litter transport out of the Chesapeake Bay watershed.

For Urban Nutrient Management, golf course acreage, state-owned land acreage, and acreage reported by lawn care operators continues to grow.

Homeowner nutrient management plan acreage is increasing because of the Healthy Virginia Lawns Program run by various Virginia Cooperative Extension Offices in Virginia. They work with homeowners to improve their landscapes through proper fertilization and cultural practices. Last year this program wrote over 1,000 plans covering about 400 acres.

There are 44 state agencies required to obtain nutrient management plans. To date, 35 agencies have obtained 97 urban plans, covering 2,945 acres, plus 35 agricultural plans, covering 5,758 acres. This summer the Department will verify 10% of the urban state-owned land acreage to establish a compliance baseline.

The Green & Clean Initiative was formerly called the Water Quality Agreement Program. This program works with lawn care operators to ensure they are following the Virginia Nutrient Management Standards and Criteria fertilization rates. The Green & Clean Initiative had 25 companies participating last year, fertilizing 15,000 acres. Green & Clean participants are also subject to verification. Verification of Green & Clean participants involves approving submitted fertility plans and checking to see that there is a fertilization record keeping system in place. The Department has verified 10% of the acreage associated with this program since 2014. We offer business listing on the Department website, promotional logos, and free outreach to potential clients at various events.

All non-agricultural commercial applicators in the state are required to receive training via the Virginia Department of Agricultural and Consumer Services (VDACS) Certified Fertilizer Applicator Program (CFA). The VDCAS CFA program follows the Virginia Nutrient Management Standards and Criteria fertilization rates so every acre treated by certified fertilizer applicators is being treated as if it is under a nutrient management plan. The Department is interested in finding a way to convert this particular data into a reportable format for pollution reduction credit.

The Department is also attempting to get all CFA lawn care operator participants to also participate in the Green & Clean Initiative.

## **PARTNER REPORTS**

### **Natural Resources Conservation Service, Mr. Bricker**

Mr. Bricker noted that there were no additional updates to the NRCS report since the April meeting.

Virginia Association of Soil and Water Conservation Districts, Dr. Tyree

- Thanked the Board for responding to Association concerns and noted that it was encouraging to see district representatives attending the Board meetings.
- The “Envirothon” was held on May 15 and 16 at Eastern Mennonite University. Fort Defiance High School won the top award.
- The Association quarterly meeting and training will be held June 21-22 in Suffolk.
- The fall Association Board meeting will be September 22 at the Old Dominion Electric Cooperative in Glen Allen.
- The VASWCD Annual Meeting will be held December 4-6 at the Hotel Roanoke in Roanoke. The Association welcomes ideas for programming, particularly with regard to training.

Virginia Cooperative Extension Service, Dr. Grisso

Dr. Grisso reported that there were no additional updates since the April meeting and provided members with a copy of the Virginia Cooperative Extension Annual Report.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

There was no new business

**PUBLIC COMMENT**

Margie Davis, James River SWCD and Area VI Chair, expressed concern regarding required director attendance at Area meetings. She noted that the timing was often difficult for farmers and expressed concern that if the requirement were too onerous directors may not be willing to serve. Dr. Tyree replied that the Association would work with the Area to schedule the meeting at a mutually convenient time.

**NEXT MEETING**

The next meeting of the Virginia Soil and Water Conservation Board is scheduled for Wednesday, September 7, 2016. The location is to be determined.

**ADJOURN**

There was no additional business and the meeting was adjourned at 1:36 p.m.

Respectfully submitted,

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Daphne W. Jamison  
Board Chair

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Clyde E. Cristman  
DCR Director